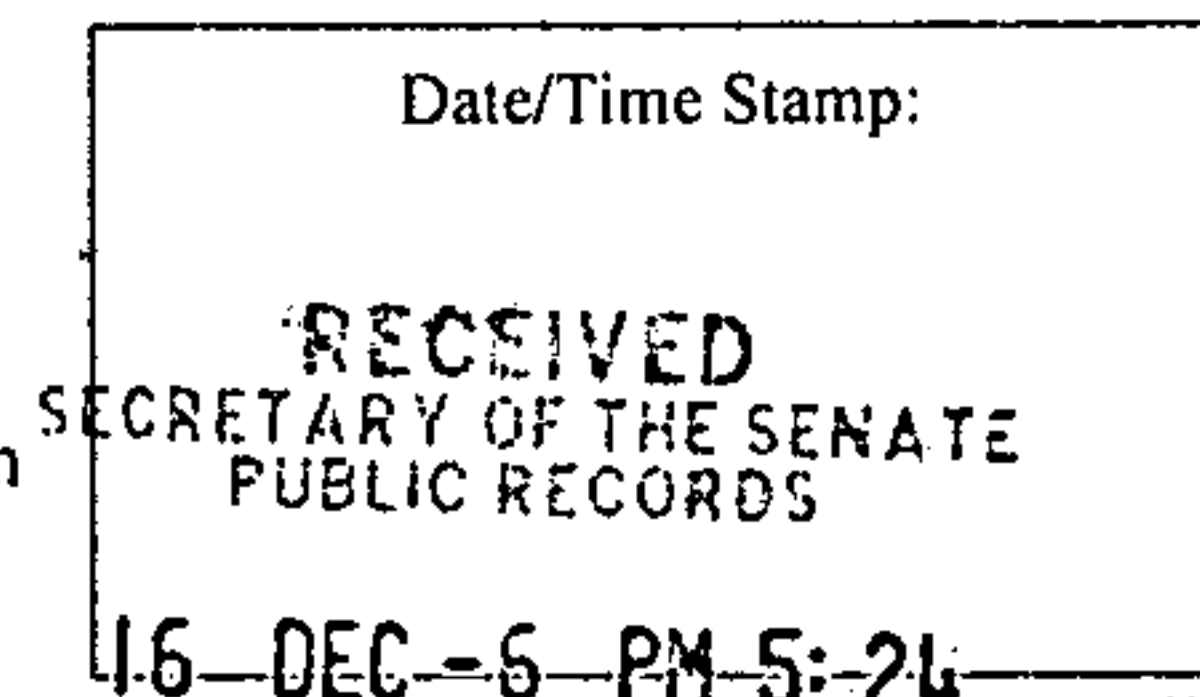


Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.



In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The original *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Alliance for Excellent Education

Travel date(s): October 17, 2016 - October 19, 2016

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$620.01	\$692.20	\$124.08	
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Site visit and tour to two Los Angeles Linked Learning schools.

12/5/16
(Date)

Olga Jordan Hynes
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12/6/16
(Date)

Lamar Alexander
(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

00 11:00:00 AM

16 SEP -7 PM 3:18

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Olga Jordan Hynes

Employing Office/Committee: Senate HELP Committee

Private Sponsor(s) (list all): Alliance for Excellent Education

Travel date(s): October 17-19, 2016

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Los Angeles, CA

Explain how this trip is specifically connected to the traveler's official or representational duties:

I work on education issues for Chairman Alexander, and this trip will help better my understanding of systemic reform strategies for high schools, and see first-hand the promising approaches high-quality career academies.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

9/7/16
(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Lamar Alexander hereby authorize Olga Jordan Hynes
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

9-7-16
(Date)

Lamar Alexander
(Signature of Supervising Senator/Officer)



**The Linked Learning Approach to Preparing Students for College and a Career:
Site Visit to Los Angeles Unified School District
Los Angeles, CA**

W Hotel Hollywood
6250 Hollywood Boulevard
Los Angeles, CA 90028
Phone: (323) 798-1300

Tuesday, October 18, 2016

Preliminary AGENDA

- | | |
|---------------|---|
| 7:00-7:45am | Breakfast: Welcome & Introduction
Bob Wise, President, Alliance for Excellent Education |
| 8:30-9:30am | District Welcome
STEM Academy at Helen Bernstein High School
1309 N. Wilton Place, Los Angeles, CA

Esther Soliman, Linked Learning Administrator, LAUSD

Christopher Cabaldon, Executive Director, Linked Learning Alliance

Bob Wise, President, Alliance for Excellent Education |
| 9:30-9:50am | An Overview of Linked Learning
Gary Hoachlander, Ph.D., President, ConnectEd: The California Center for College and Career

The Equity Imperative
Tameka McGlawn, Ph.D., Director, Equity and Impact, ConnectEd |
| 9:50-10:05am | Linked Learning Implementation at STEM
Paul Hirsch, Principal |
| 10:05-10:15am | Break |
| 10:15-10:45am | Classroom Tours |
| 10:45-11:30am | Student Project-based Demonstration |

11:40-12:00pm	Travel to Site #2: Los Angeles High School of the Arts (LAHSA) 701 S. Catalina Street, Los Angeles, CA (213) 480-4600
12:00-1:00pm	Luncheon Welcome at LAHSA Los Angeles High School of the Arts (Robert F. Kennedy Community Schools) 701 S. Catalina Street, Los Angeles, CA
	Linked Learning Implementation at LAHSA Susan Canjura, Principal
	Panel Presentation with Linked Learning Stakeholders
1:00-1:15pm	Q&A with Linked Learning Stakeholders
1:15-1:45pm	Table Discussion with Linked Learning Stakeholders & Practitioners
1:45-2:00pm	Break
2:00-2:40pm	Classroom Tours
2:40-3:25pm	Student Project-based Demonstration
3:25-3:40pm	Break
3:45-4:45pm	Implications for Policy Phillip Lovell, Vice President of Policy and Advocacy, All4Ed Christopher Cabaldon, Executive Director, Linked Learning Alliance Gary Hoachlander, President, ConnectEd
4:45 – 5:15 pm	Q&A
5:15-5:30pm	Closing Remarks
5:00-8:00pm	Dinner

Sample Itinerary

Wednesday, October 19th: leaves Los Angeles International Airport at 8:30am and arrives into Reagan Washington National Airport at 4:41pm.

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PRIVATE SPONSOR TRAVEL CERTIFICATE FORM

Sponsor: Alliance for Excellent Education

Event Date: October 18, 2016

Question 5—Name and title of Senate invitees:

Staffer Invitee	Office
Karishma Merchant	Sen. Tim Kaine
Brian Moulton	Sen. Tammy Baldwin
Megan Harrington	Sen. Rob Portman
Dan Auger	Sen. Kelly Ayotte
Dana Richter	Sen. Shelly Moore Capito
Brett Layson	Sen. Johnny Isakson
Joshua Delaney	Sen. Elizabeth Warren
Amanda Beaumont	Sen. Patty Murray
Allic Kimmel	Sen. Patty Murray
Sarah Bolton	Sen. Patty Murray
Scott Cheney	Sen. Patty Murray
Leanne Hotek	Sen. Patty Murray
Jared Solomon	Sen. Bob Casey
William Knudsen	Sen. Lamar Alexander
Lindsay Fryer	Sen. Lamar Alexander
Peter Oppenheim	Sen. Lamar Alexander
Olga Jordan Hynes	Sen. Lamar Alexander
Steve Townsend	Sen. Mike Enzi

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Alliance for Excellent Education
2. Description of the trip: A site visit and demonstration for federal and national policy experts to visit and tour California Linked Learning high schools.
3. Dates of travel: October 17-19, 2016
4. Place of travel: Los Angeles, CA
5. Name and title of Senate invitees: (see addendum)
6. I *certify* that the trip fits one of the following categories:
 - ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR -
 - ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND -
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND -
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Alliance encourages the development and implementation of federal and national policies that support effective high school reform. It works to synthesize and distribute research and information about promising practices that informs national discourse.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$800	\$700	\$220	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves an event that is arranged and organized without regard to congressional participation

18. Reason for selecting the location of the event or trip

Los Angeles, CA was selected due to the success the selected school sites have had in transforming learning for students and their robust relationships with employers, higher education, and other partners.

19. Name and location of hotel or other lodging facility:

W Hotel Hollywood, 6250 Hollywood Boulevard, Hollywood, CA 90028

20. Reason(s) for selecting hotel or other lodging facility:

This hotel was selected as the host hotel for the event because it was available on the event date, it offers the required meeting room accommodations, and is in close proximity to both school sites we will be visiting.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The federal per diem rates for Los Angeles are \$150/night for lodging and \$64/day for MIE. The rates above are higher than the federal per diem rates. However, based on the accommodations required to accommodate all guests and activities corresponding with this event, these are the anticipated expenses.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach transportation will be provided.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:

Bob Wise

Name and Title: Bob Wise, President

Name of Organization: Alliance for Excellent Education

Address: 1201 Connecticut Avenue, NW, Suite 901, Washington, DC 20032

Telephone Number: (202) 261-9864

Fax Number: (202) 828-0821

E-mail Address: malmond@all4ed.org (contact: Monica Almond)